



P.O. Box 654 • Quinton, VA 23141 • Phone: 932-3000 • Fax: 932-8900

Please read!! This will answer the majority of your questions regarding the application process.

Please write the address of the rental property you are applying for at the top of the application.

We process the application & application fee in the order we receive them. **Applications will NOT be accepted at the time the rental is being shown.** Application and \$50.00 application fee (Check or Money Order) can be dropped off at our office or by mail. We recommend the application to be dropped off at our office as the mail can result in delays. Application fee must be turned in with the application to be processed. Our physical address is 5212 New Kent Highway, Quinton, VA 23141 or Mail to: P.O. Box 654, Quinton, VA 23141. **If the application is dropped off at our office after hours in the drop box (Black box right of front door), you MUST call the office and leave a message with your name, date and time you are dropping them off.** If no date and time is left, we will not know what order it should be processed.

Office # 804-932-3000

PLEASE COMPLETE THIS APPLICATION FOR TENANCY AND DELIVER TO US AT P.O. BOX 654, 5212
 NEW KENT HWY, QUINTON, VA 23141 ALONG WITH YOUR CREDIT APPLICATION FEE OF \$50. IF YOU
 HAVE ANY QUESTIONS, PLEASE CONTACT US AT 804-932-3000

APPLICATION FOR TENANCY – Confidential

Application Date: _____ Occupancy Date: _____

I/We hereby offer to lease the residential premises specified herein and provide the following information
 which I/We warrant to be true to assist in your consideration of my/our application for tenancy.

PERSONAL INFORMATION

Name of Applicant _____

Date of Birth _____ Social Security # _____

Telephone _____ Email _____

Drivers License Number _____

NOTE: Residency for the past two years must be provided.

Present Address _____

Previous Address _____

How long have you lived at Present address? _____ Previous? _____

Landlord _____ Telephone _____

Reason for leaving Present? _____ Previous? _____

Current Employer _____ Position _____

Current Salary _____ How long _____

Contact Person _____ Telephone _____

OTHER INCOME :

CO-APPLICANT

Name _____ Date of Birth _____

Address if different from Applicant _____

Social Security # _____ Drivers License _____

Telephone _____ Email _____

Current Employer _____ Position _____

Current Salary _____ How long _____

Contact Person _____ Telephone _____

Vehicle(s)	1. Year _____	Make _____	Color _____	Lic# _____
	2. Year _____	Make _____	Color _____	Lic# _____

OTHER OCCUPANTS

Name _____ Relationship _____ Age _____
 Name _____ Relationship _____ Age _____
 Pets? _____ Type _____ Weight of Pets? _____

BANKING INFORMATION

Name of Bank _____ Branch _____ Phone _____
 Acct# _____ Type _____ Acct# _____ Type _____

CREDIT REFERENCES

Company _____ Acct# _____ Type _____
 Company _____ Acct# _____ Type _____

Two Personal/Family Local References (and for contact in an emergency)

Name _____	Relationship _____	Home Phone _____
Address _____		Bus/Cell Phone _____
Name _____	Relationship _____	Home Phone _____
Address _____		Bus/Cell Phone _____

I/WE HEREBY CONSENT TO WINDMILL REALTORS LLC OBTAINING CREDIT INFORMATION FROM A CONSUMER REPORTING AGENCY. IN ADDITION TO VERIFYING THE INFORMATION PROVIDED HEREIN FOR THE PROCESS OF DETERMINING THE ACCEPTABILITY OF MY/OUR APPLICATION.

 Applicant's Signature

 Date

 Co-Applicant's Signature

 Date

Acceptance of Terms and Conditions

- 1) Ken Pair may have ownership interest in this property.
- 2) Ken Pair is a licensed real estate broker in the state of Virginia.
- 3) Windmill Realtors, LLC and their salespersons are acting on behalf of the landlord/owner for this transaction.
- 4) This application will be reviewed for acceptance after receipt of a non-refundable \$50.00 fee to cover cost of the credit report and processing at Windmill Realtors, LLC business office located at:

P.O. Box 654
 5212 New Kent Highway
 Quinton, VA 23141

Phone: 804-932-3000 for further information

Properties will be shown and made available to all persons without regard to race, color, creed, religion, national origin, sex, familial status, handicap or elderliness in compliance with all applicable federal, state and local laws and regulations.

Accepted _____ Rejected _____ Deposit Rec'd _____

Deposit Amount _____ Balance due prior to move in _____